

Glen Oaks Community College

Transfer Report Authorization for International Student

Instructions for International Student Applicant transferring from another US institution:

1. Complete Part I of the Transfer Report Authorization form.
2. Submit this form to current/previous Designated School Official (DSO).
Current/previous institution will complete Part II of the Transfer Report Authorization form.
3. Provide a copy of both sides of your I-20 form from all previous institutions to the International Student Advisor at Glen Oaks.
4. Contact all current/previous institutions and request that an official transcript be mailed directly to Glen Oaks.
5. Submit an original or certified true copy of post-secondary transcripts if you wish to receive credit for classes already taken in your home country. All transcripts must bear the official seal of the school. English translations are required if you earned your credit(s) in a country where English is not the official language.

PART I

Student full name: _____

Student address: _____

Country of Birth: _____

Country of Citizenship: _____

Date of Birth: _____

Field of Study: _____

Degree Program sought at Glen Oaks: _____

Semester admitted to Glen Oaks: _____
